



Care Attendant Person Specification

The job of the Care Attendant involves providing respite care/short breaks for unpaid carers. The Care Attendant requires to have certain knowledge and skills to do this competently, but equally important are the personal qualities of the Care Attendant.

Essential for the Job

1. **Communication skills**
 - 1.1 Good verbal communication skills.
 - 1.2 The ability to write simple reports.
2. **Fitness**
 - 2.1 Physical mobility to travel to, access (which may include stairs) and move around service users' homes.
 - 2.2 Physical strength and fitness to support the movement of service users (which includes sitting up, rising, walking, transferring). This may involve bending and exerting a moderate degree of muscular effort within limits determined by Person Handling Risk Assessment.
3. **Personal Qualities**
 - 3.1 Able to relate to service users, including older people, people with disabilities and children. This includes taking an interest in others, engaging in appropriate conversation, empathising and being respectful.
 - 3.2 Level-headed, patient and careful (a mature approach to work and situations that arise).
 - 3.3 Self-disciplined – adhering to rules (such as confidentiality) and following instructions whilst working unsupervised.
 - 3.4 Good appearance and hygiene (acceptable to all service users).
 - 3.5 Honest, trustworthy and reliable.
4. **Availability and Flexibility**
 - 4.1 Available for work at times that meet the needs of the carers.
 - 4.2 Flexible in relation to times of work, care duties and locations of service users' homes.
5. **Qualifications and Training**
 - 5.1 Willingness to undertake the necessary training and qualification **required for SSSC registration**.
 - 5.2 PVG membership.

Desirable

6. Previous experience of providing care and support.
7. SCQF 6/SVQ3 in Social Services and Healthcare.
8. Car driver and access to a car.
9. Local knowledge.